



How to Host an Intramural Sports Tournament

Venue:

Find a venue for the tournament such as a school gymnasium, community center, or public park.

Materials:

Depending on the sport you may need balls, nets, or cones. Try to borrow these items from the venue, or ask your teams for supplies.

Acquire Teams:

Advertise your tournament to teams. Options for participants may be school teams, community recreational teams, or teams from churches and other community organizations. Contact existing teams directly and advertise the tournament at least two months in advance to give people time to form teams.

Decide if your tournament will be for co-ed teams or all-male and all-female teams only. If you anticipate enough participants, you can make a co-ed division and a single-sex division.

Fundraising:

The tournament registration fee will be part of your profit, so keep in mind all other expenses. This event is also a great opportunity for a bake sale or a concessions sale for additional profit!

Tournament Details:

Set the tournament registration date at least one or two weeks in advance so that you can organize your participants and determine if you need age divisions.

Make sure you have qualified and knowledgeable people on hand to referee the games. Officials should have knowledge of the particular game rules and be supplied with a whistle. Have other volunteers keep score.

Decide if you want the tournament structure to be single elimination, double elimination or round robin. Which structure you choose depends largely on the number of participants and length of tournament. Consider factors such as age, if you have a number of elderly or very young players, you may want to limit game time.

Prizes:

Decide the types of prizes or awards you want to give to winners. If you have local sponsors, they may donate gift certificates or other goods and services.

Contact your local Autism Speaks office for autism-related materials to display at your event, such as brochures and Walk Now for Autism Speaks banners.